

## TERMS OF REFERENCE – IFAFA INDUSTRIAL PARK

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### 1. PURPOSE

The Ugu South Coast Development Agency (USCDA) wishes to appoint a team that will prepare and submit the environmental basic assessment.

### 2. BACKGROUND

USCDA is the entity of the Ugu District Municipality with the registration number 2016/58371/30. Its mandate is to promote economic growth and encourage new investment within Ugu District Municipality, while maximizing opportunities for skill transfer and job creation. Its aim is to implement and promote the economic development policies of the Municipality in the areas of economic production, investment and trade.

USCDA's vision is to strive to be a leading South Coast regional development agency by contributing towards sustainable economic and investment growth in KwaZulu Natal. Agency's mission is to promote an investor-friendly environment and to facilitate development project that will enable inclusive economic growth and job creation

### 3. SPECIFICATIONS

The Ugu South Coast Development Agency wishes to engage team that will prepare the following:

3.1. Environmental Basic Assessment

3.2. Water Use Licence Application

3.3. Atmospheric Emission License

In respect of property known as:

Remainder of Portion 1 of the Farm Elysium No 15582, Registration Division ET, Province of KwaZulu Natal; Held by Deed of Transfer No T51929; in the name of South Spirit Properties (PTY) Ltd.

FUNCTIONALITY		TOTAL POINTS
Company Experience		30
10 years and more experience	15	
5-9 years and more experience	10	
1-4 years and more experience	5	
Qualified environmentalist		10
Registration with professional body		10
Projects in the similar nature ( <b>provide contactable references</b> )		50

10 and more projects in the similar nature	25	
5-9 projects in the similar nature	15	
1-4 projects in the similar nature	10	
<b>TOTAL POINTS</b>		<b>100</b>

**The evaluation of tender will be done in two (2) stages functionality and 80/20 for preferential points**

Tenders with a minimum of 70% score on functionality will proceed to the evaluation using 80/20 Preference Point System

### **3.1. GENERAL**

3.1.1. The supplier is required to give a fix amount in rands.

### **4. EVALUATION CRITERIA**

- 4.1. 80/20 points system will be used. Financial Offer/Price **80** points and BBBEE status level of contribution 20 points.
- 4.2. Suppliers are required to complete a Database Form obtainable from USCDA office at the moment.
- 4.3. The bid must be marked: TENDER NO.SCM12-02-2017 and should be hand delivered to 04 Berea Road, Port Shepstone, 4240 by not later than **20 February 2017 at 12H00.**
- 4.4. For all transactions exceeding R15000.00 a valid Tax Clearance Certificate from SARS must be furnished.

**Compulsory briefing session** will take place on the **15 February 2017** at 12H00 USCDA Boardroom.

If you have any query, please contact Thembalihle- landline: **039 682 3881** or email: [thembalihle@uscda.org.za](mailto:thembalihle@uscda.org.za). *"USCDA reserves the right, not to appoint anyone for this tender"*.

**NB: Members or Directors of Companies or service providers who are state employees are not allowed to bid or quote.**

**DECLARATION OF INTEREST**

1. No tender/quotation will be accepted from person in the services of state.
2. Any persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to tender or quotation. In view of possible allegations of favouritism, should the resulting tender, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, **it is required that the vendor or their authorized representative declare their position relation to the evaluating/adjudicating authority and/ or take an oath declaring his/her interest.**
3. In order to give effect to the above, the following questionnaire must be completed and **submitted with this application.**

3.1. Full Name of service provider or his or her representative:  
.....

3.2. Identity Number:.....

3.3. Company Registration .....

3.4. Tax Reference Number : .....

3.5. VAT Registration Number.....

**3.6. Are you presently in the service of state?      YES       NO**

3.6.1. If so, furnish particulars:  
.....  
.....

**3.7. Have you been in the service of the state for the YES       NO**  
**Past twelve months?**

3.7.1. If so please furnish particulars:  
.....  
.....

3.8. Do you have any relationship (family, friend, other) with person in the service of the state and two who may be involved with the evaluation and/ or adjudication of this tender? **YES**  **NO**

3.8.1. If so, furnish particulars:

.....  
.....

3.9. Are you aware of any relationship (family, friend, other) between a tenderer and any persons in the service of state who may be involved with the evaluation and/ or adjudication of this tender? **YES**  **NO**

3.9.1. If so, furnish particulars:

.....  
.....

3.10. Are any of the company's directors, managers, principle shareholders or stakeholders in service of the state? **YES**  **NO**

3.10.1. If so, furnish particulars

.....  
.....

3.11. Are any spouses, child or parent of the company's directors, managers, principle shareholders or stakeholders in the service of the state?  
**YES**  **NO**

3.11.1. If so, furnish particulars:

.....  
.....

*\*MSCM Regulations: "in the service of state" means to be –*

*a) a member of-*

- I) Any municipal council*
- II) Any provincial legislature; or*
- III) The national assembly or the national Council of providers;*

*b) a member of the board of directors of any municipal entity;*

*c) an official of any municipality or municipal entity;*

*d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act 1999 (Act 1 of 1999);*

*e) a member of the accounting authority of any national or provincial public entity, or an employee of parliament or a provincial legislature*

## **CERTIFICATION**

I, the undersigned (name) .....

Certify that the information furnished on this declaration form is true and correct.

I accept that the state may act against me should this declaration prove to be false.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Tenderer